



CALIFORNIA WING ENCAMPMENT  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
Camp San Luis Obispo, California



02 December 2018

MEMORANDUM FOR PHASE THREE/FOUR CADETS

FROM: Enc/CDC

SUBJECT: Application Announcement for The Cadet Training Group Executive Cadre  
(Suspense: 04 Jan 19)

1. The California Wing (CAWG) Encampment Commander, Lieutenant Colonel James Welliver, invites eligible cadets to apply for the following executive cadre positions for the 2019 CAWG encampment:

- a. Commander, The Cadet Training Group (CTG/CC)
- b. Deputy Commander for Operations (CTG/CDO)
- c. Deputy Commander for Support (CTG/CDS)
- d. Superintendent (CTG/SUPT)
- e. Curriculum & Planning Officer (CTG/XP)

2. The Executive Cadre application process will occur in two phases. First, applicants are asked to state their intent through a cover letter and resume through an online application system. Second, qualified applicants will be invited for an in person (if available) or video conference interview 18-21 January at Camp San Luis Obispo (CSLO).

3. All interested applicants should go to <http://www.cawgencampment.cawgcap.org> for detailed application instructions. Applications will only be accepted through the online system, no payment will be required nor signatures on CAP forms; however, all applicants must inform their Unit Commanders of their decision to apply.

4. Applicants must be at least a Phase III cadet, Phase IV preferred. Applicants will be asked to upload a cover letter and resume. The resume should include the applicant's experiences (Civil Air Patrol and otherwise) that have prepared them for the job for which they are applying. The cover letter should address the roles/responsibilities of the position and why you are the most qualified person. You will also have the opportunity to upload documents you wish the selection committee to review and consider to distinguish yourself from the other applicants.

5. The deadline for application submission is **FRIDAY, 04 JANUARY 2019**. Applicants will receive notice of receipt of their application upon submission. Following the deadline, the selection committee will evaluate all applicants based on the cover letter, resume, and optional

supplemental materials provided. The committee will then determine which applicants will move to Phase 2, an in person or video conference interview.

6. Applicants should have an understanding of encampment related documents such as: CAPR 60-1 (Feb '18), CAPP 60-70 (Mar '17), CAWGP 60-70 (Jun '18), CAWGP 60-70-1 (Jun '18), etc.

7. Executive Cadre should be prepared to participate in the general Cadre Selection Exercise (CSX) scheduled for 17-19 MAY 2019 at CSLO, and will be asked to participate in two Encampment Staff Retreats (ESR) which will be scheduled based on group availability. They will also be expected to attend encampment scheduled for 06 JULY – 13 JULY 2019, as well as pre-encampment beginning on WEDNESDAY, 03 JULY at CLSO.

8. Questions about this announcement or the application process should be directed to the Commandant of Cadets, Maj Christa Cabrera at: [ctg@cawgcadets.org](mailto:ctg@cawgcadets.org), cc: your Squadron Commander. Good luck, we look forward to discussing your application.



CHRISTA CABRERA, Major, CAP  
Commandant of Cadets