



CALIFORNIA WING ENCAMPMENT
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
Camp San Luis Obispo, California



14 January 2019

MEMORANDUM FOR PHASE THREE/FOUR CADETS

FROM: Enc/CDC

SUBJECT: Application Announcement for The Cadet Training Group Executive Cadre
(Suspense: 01 Feb 19)

1. The California Wing (CAWG) Encampment Commander, Lieutenant Colonel John Boyle, invites eligible cadets to apply for the following executive cadre positions for the 2019 CAWG encampment:

- a. Cadet Safety Officer (CTG/SE)
- b. Cadet Training Squadron (CTS) Commander (CTS/CC)
- c. Advanced Training Squadron (ATS) Commander (ATS/CC)
- d. ATS Deputy Commander for Support (ATS/CDS)
- e. Cadet Support Squadron (CSS) Chief of Staff (CSS/CS)
- f. Cadet Support Director of Administration (CSS/DA)
- g. Cadet Support Director of Logistics (CSS/LG)
- h. Cadet Support Director of Mess Operations (CSS/MS)
- i. Cadet Support Director of Public Affairs (CSS/PA)

2. The Executive Cadre application process will occur in two phases. First, applicants are asked to state their intent through a cover letter and resume through an online application system. Second, qualified applicants will be invited for a video conference interview to be held over the weekend of 8-11 February.

3. All interested applicants should go to <http://www.cawgencampment.cawgcap.org> for detailed application instructions. Applications will only be accepted through the online system, no payment will be required nor signatures on CAP forms; however, all applicants must inform their Unit Commanders of their decision to apply.

4. Applicants must be at least a Phase III cadet, prior encampment experience preferred. Applicants will be asked to upload a cover letter and resume. The resume should include the applicant's experiences (Civil Air Patrol and otherwise) that have prepared them for the job for which they are applying. The cover letter should address the roles/responsibilities of the position and why you are the most qualified person. You will also have the opportunity to upload documents you wish the selection committee to review and consider to distinguish yourself from the other applicants.

5. The deadline for application submission is **FRIDAY, 01 FEBRUARY 2019**. Applicants will receive notice of receipt of their application upon submission. Following the deadline, the selection committee will evaluate all applicants based on the cover letter, resume, and optional supplemental materials provided. The committee will then determine which applicants will move to Phase 2, a video conference interview.

6. Applicants should have an understanding of encampment related documents such as: CAPR 60-1 (Feb '18), CAPP 60-70 (Mar '17), CAWGP 60-70 (Jun '18), CAWGP 60-70-1 (Jun '18), etc.

7. Executive Cadre should be prepared to participate in the general Cadre Selection Exercise (CSX) scheduled for 17-19 MAY 2019 at CSLO, and will be asked to participate in two Encampment Staff Retreats (ESR): either 5-7 April or 12-14 April and 31 May – 02 June. They will also be expected to attend encampment scheduled for 06 JULY – 13 JULY 2019, as well as pre-encampment beginning on WEDNESDAY, 03 JULY at CLSO.

8. Questions about this announcement or the application process should be directed to the Commandant of Cadets, Maj Christa Cabrera at: ctg@cawgcadets.org. Good luck, we look forward to discussing your application.


CHRISTA CABRERA, Major, CAP
Commandant of Cadets